

PNHB Action Plan 2010

Recommended actions from survey begun or completed in 2009.

1. Have Justin and Mark conduct more.
2. Prepare a conductors' assignment schedule.
3. Review and revise start and end times for rehearsals and coffee break.
4. Increase budget for purchase of new music, buying or repairing instruments.
5. Prepare a property policy including directions for purchase of new music and instruments.
6. Recruit volunteers to put away equipment after practices.
7. Maintain/increase play days.
8. Continue Feb. dance/party and Pops concert.
9. Encourage band members to wear name tags.
10. Provide a variety of activities at social events.
11. Keep costs of social activities down through use of pot luck refreshments.
12. Improve communication among conductors, coaches, board, and band members.
13. Recruit band reps to help with tasks such as collecting fees, selling tickets, organizing social events, setting up at coffee time, bringing equipment to concerts.
14. Continue to use a concert manager to develop and implement a 'critical path' for concerts.
15. Continue to use a stage manager to facilitate movement on/off stage, provide lighting, 'dress up' stage.
16. Continue Sunday afternoon concerts.
17. Continue regular meetings of conductors, coaches, and board reps.
18. Continue to use emails, website, bulletin board, announcements at coffee time to keep members informed.
19. Invite music director to participate in board meetings at least once per term.
20. Choose and purchase music with a balance of styles, levels of difficulty, and audience appeal.
21. Continue to use members to make brief and interesting introductions at concerts.
22. Continue to perform music selections that are at an appropriate level of difficulty, well-rehearsed and enjoyable for both band members and audiences.

Recommended actions begun or planned for implementation in 2010

Action	Responsibility	Date
Instruction		
1. With the assistance of a personnel committee have regular meetings with conductors/coaches to discuss band issues, instruction schedule, assignments, concerts, music, and other issues.	board, conductors, music director	at least once per term

- | | | |
|--|---|--------------|
| 2. Offer workshops for individual instruments | coaches | as needed |
| 3. Create other ensemble groups. | conductors,
coaches,
music director | per interest |
| 4. Prepare a policy and procedure to address band size and growth. | board | Spring '10 |

Music and Equipment

- | | | |
|---|-------------------------------|------------|
| 1. Form a music selection advisory committee. | board | Spring '10 |
| 2. Form a committee to apply for a Trillium grant to support purchase of band equipment, music, and instruments. | board | Winter '10 |
| 3. Provide music at appropriate levels of difficulty (challenging but not frustrating) and encourage band members to play in a band at their level of comfort and competence. | music director,
conductors | ongoing |

Social

- | | | |
|---|--------------------------|------------|
| 1. Form a social committee to organize Valentine Party, Pops Concert, out of town excursions, year end BBQ etc. | board | Winter '10 |
| 2. Investigate opportunities to play with other bands/groups. | music director,
board | ongoing |

Communication

- | | | |
|--|----------------|------------|
| 1. Publish board minutes on web-site | secretary | monthly |
| 2. Update website | website master | winter '10 |
| 3. Develop and implement a communication policy. | board | winter '10 |

Concerts

- | | | |
|---|--------------------------------------|------------|
| 1. Investigate alternatives to pre-concert group presentations. | music director,
conductors, board | winter '10 |
| 2. Identify additional performance opportunities for bands/ensembles. | music director,
conductors | ongoing |