

PNHB Board of Directors Meeting

February 10, 2010

PRESENT: Dave Kirk, Lori Schuett, Harlene Annett, Rieta Weaver, Dirk Verhulst, Shirley Whitney, Bill Robb, John Chang. Regrets – John Andela
Sal Castiglione – Concert Manager
Maggie Chambers – Recording Clerk

President Dave Kirk called the meeting to order at 4.15 p.m.

CONFLICTS OF INTEREST: There were none declared

MINUTES: **Moved** by Rieta Weaver and **Seconded** by Lori Schuett that the Minutes of the January 13th meeting be adopted as written. All in favour.

FINANCIAL REPORT:

Shirley Whitney reported that revenue is presently under budget, due to the number of members on winter vacation. There was discussion of expenses, which are currently over budget. The May concert recipient will be the Alzheimer's Society. As Shirley will be away for 4 weeks, all cheques have been written and bills paid to the end of March. Dave Kirk will discuss music spending with Peter Ford.

PRIORITY OLD BUSINESS:

Report from Concert Manager:

Sal reported that he is on target for the March concert. There was discussion of the Program format, printing costs, number of pages and information to be included. It will include advertising and stapling. Musicians will receive the full program, including advertising.

Kawartha Youth Orchestra is interested in being a beneficiary of a concert. Sal has told them to submit a written request. There was discussion of a criteria for ticket sales by donor groups.

Sal has agreed to be the band contact person for band entertainment requests. Dave will draft a policy statement concerning this responsibility.

Survey: The progress of the draft Action Plan was discussed and amendments and changes were requested. **Moved** by Dirk Verhulst and **Seconded** by Lori Schuett that the plan as revised be adopted as our official Action Plan for 2009/10. Carried. Dirk will send it out for distribution to members.

Spring Spin: Dirk reported that the Social Committee has met several times and plans are in place for the event. The tickets are going well and publicity has been arranged. Dance instruction, games and doorprizes are organized.

Conductors' issues: The pre-session meeting with Peter, Mark and Justin went well, and contracts have been signed. Peter has asked to come to the April 14th meeting to present a proposal. A lunch hour meeting will be arranged. Dave will talk to Peter about attendance at the March meeting.

Website and abridged minutes: Lynn Allan has agreed to manage the band's Website. There was discussion of taking band and ensemble pictures in April. The abridged Board minutes will be posted on the website.

PENDING OLD BUSINESS:

Property: John Chang has been compiling an equipment list and will send an e-mail concerning missing items. Some Percussion repairs are necessary.

Communications policy: Dirk Verhulst **Moved** that the policy be adopted as submitted. Shirley Whitney **Seconded**. Carried.

Instrument Rentals Policy: Dave will send this out to the membership.

Out of Town Excursions – Social Committee: Suggestions were the TSO or a Musical for next fall. Pam Bolton will look into transportation.

Sponsorships: Dirk Verhulst **Moved** that the money raised at the Spring Spin be donated to Dr. Friesen's group in Haiti. Lori Schuett **Seconded**. All in favour.

Grants: Bill Robb outlined the procedure to apply for a Trillium grant. It is necessary to first register with Trillium. The questions which need to be answered should be obtainable from the Annual Report and Charitable Status report. A decision will have to be made concerning how much we want to ask for. As the next grant date is March 1st, our submission will not be until the Fall. It takes 120 days to get a reply. Bill suggested a committee be formed within the Board. Dave volunteered to help.

Photocopier: John Andela has offered the band a photocopier. After discussion, it was decided that Rieta Weaver will investigate the particulars, and the matter will be held until Shirley's return from holidays.

Archivist: Harlene Annett suggested the need for a Band Archivist. **Moved** by Lori Schuett and **Seconded** by Dirk Verhulst that an archive be established. All in favour. An e-mail will be sent to the membership requesting a volunteer to take on this responsibility.

MOTION TO ADJOURN:

The next meeting is March 10th. Bill Robb **Moved** that the meeting be adjourned.

