

PNHB Board of Directors Meeting

January 13, 2010

PRESENT: Dave Kirk, Lori Schuett, Harlene Annett, Rieta Weaver, Dirk Verhulst, Shirley Whitney
Bill Robb, John Chang, John Andela
Recording Clerk: Maggie Chambers

President Dave Kirk called the meeting to order at 4:10 p.m.

CONFLICTS OF INTEREST: There were none declared.

MINUTES: **Moved** by Lori Schuett and **Seconded** by Bill Robb that the Minutes of the December 2 and December 16th, 2009 meetings be adopted as written. All in favour.

FINANCIAL REPORT:

Shirley Whitney presented and discussed the revised Profit and Loss statement. Estimates and budgets were close, with rent being under budget. Concert income was also less. The accounting bill from John West for taxes and charitable status was \$315. Shirley has purchased 3 term deposits of \$5,000 each at 1% per annum interest, giving a total now of \$27,500 in cashable term deposits.

Net revenue for the November concert was \$1498 and for the December concert approximately \$1992 (dependent on whether more ticket money will be handed in). Advertising revenue from the brochures is not included in concert revenue but is shown under advertising revenue.

Moved by Dirk Verhulst and **Seconded** by Harlene Annett that \$2,000 be donated to Survivor's Abreast. All in favour. Lori Schuett will arrange a publicity picture and presentation with Survivor's Abreast President, Joan Bates.

Shirley reported that the Charitable Status Annual Return has been completed and mailed to Canada Revenue.

PRIORITY OLD BUSINESS:

There was discussion concerning contact for band entertainment requests. It was **Moved** by Lori Schuett and **Seconded** by Bill Robb that Sal Castiglione be asked, as Concert Manager, to be the contact person for the Dragon Boat races. All in favour.

Shirley Whitney outlined coaching schedules and contract costs for Mark and Justin Hiscox. After discussion, some amendments and wording changes were made to the draft contract. A meeting is to be arranged with Peter Ford, Mark and Justin Hiscox, and Board members Dave Kirk, Lori Schuett and Bill Robb to review their new responsibilities and the new contract. All parties involved will receive a copy of the contract prior to the meeting.

NEW BUSINESS:

Social Director, Dirk Verhulst, discussed plans for the February party to be held at the Evinrude Centre. Volunteers will be meeting at lunch next Wednesday to plan the event.

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There was discussion of results of the lunch time membership survey and what should be the major focus. Dave, Dirk, Harlene and Bill will meet to decide on a draft action plan on January 27th at 10 a.m.

Posting the abridged minutes of board meetings was discussed. Further discussion will be held at the next meeting.

PENDING OLD BUSINESS:

Bill Robb handed out an Equipment Survey which will be circulated as a preliminary to applying for a Trillium Grant from the Province of Ontario. There was also discussion of the policy to be applied to the borrowing of equipment and liability for same.

ADJOURNMENT:

Dirk Verhulst moved that the meeting be adjourned. All in favour.