

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Meeting Minutes
October 14th, 2015

A Joint Board Meeting with the 2014-2015 Board and the 2015-2016 Board

PRESENT: Lorna Verhulst, Ruth Mathews, Bill Robb, Cathy Brown-Payne, Margaret Seabrook, Carol Mutton, Jack Sisson, Bob Arnold, Maggie Chambers

Roger Bresee, Ex-Officio
Gordon Thompson, Ex-Officio

Recording Secretary: Joan Necoloff

Regrets: Diana McLeod, Earle Henderson, Devon Wilkins, Gary Gauthier, Glen McMullen

1. Conflict of Interest Declarations – none

2. Special Guest – Harlene Annett – Presentation

Harlene has e-mailed her resignation as Green Band Manager to Mark. She has completed a job description and is willing to mentor her replacement over the summer. She outlined some problems with the collecting of fees, and keeping track of people who are away or taking a leave. Discussion followed on these issues and our current policy of allowing a price break after missing four consecutive weeks. Suggestion that we should amend our membership policy and redistribute it.Nov. Mtg
Lorna thanked Harlene for her report.

3. Approval of Minutes of August 26th, 2015, September 15th, 2015, and October 7th, 2015

MOVED by Lorna Verhulst and SECONDED by Ruth Mathews that the minutes of August 26th, 2015 be approvedCARRIED

MOVED by Cathy Brown-Payne and SECONDED by Ruth Mathews that the minutes of September 15th, 2015 be approvedCARRIED

MOVED by Bob Arnold and SECONDED by Maggie Chambers that the minutes of October 7th, 2015 be approved.....CARRIED

4. Elections to the Board and Board Portfolios

MOVED by Ruth Mathews on behalf of Earle Henderson and SECONDE D by Ruth Mathews, that Lorna Verhulst be elected for President of the Board of Directors for 2015 – 2016CARRIED

Lorna took over as the chair of the meeting. Bill Robb will stay on the Property Committee and the Long Range Planning Committee. Lorna extended a big thank you to Bill for his leadership, from the Board.

Election of the Vice-President

Lorna explained that the responsibilities of the Vice-Chair are to act in place of the President when necessary, and to be a sounding board for the President. They will take on a board portfolio as well. Lorna asked for nominations for Vice-President.

MOVED by Ruth Mathews and SECONDED by Jack Sisson that Earle Henderson be nominated for Vice-President.

MOVED by Maggie Chambers and SECONDED by Carol Mutton that Cathy Brown-Payne be nominated for Vice-President.

Ballots were distributed for a closed vote. Votes were counted by Gord Thompson and Roger Bresee. Results were Cathy Brown-Payne is Vice President.

Board Portfolios - Lorna asked for volunteers to take on responsibility for each of the Board Portfolios and the following was decided.

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Publicity and Sponsorship – Carol Mutton, Bob Arnold

Fundraising – Ruth Matthews

Social – Margaret Seabrook, with help from Ruth Matthews and Cathy Brown- Payne

Secretary – Maggie Chambers

Grants – Lorna provided background on current grants – We've received a City of Peterborough grant for the past two years and can use the same template. The Trillium Grant has given us a substantial amount of money and it is possible to apply again for 2016 – 2017. Seniors Secretariat Grant is for \$8000 and must be used for specific things. Cathy Brown – Payne agreed to take this on.

Dialogue Committee – Jack Sisson, Lorna Verhulst, Cathy Brown-Payne

Concert Manager - Earle Henderson and a second person to be determined from conductors meeting.

Membership – Lorna Verhulst

Property Management – Bill Robb

Long Range Planning – Jack Sisson, with Dirk Verhulst, Dave Kirk, Bill Robb, Chris Wells, Roger

Bresee, Sal Castiglione, and Cathy Breedon.

Green Band – Harlene Annett and apprentice to be decided.....deferred to November

Music Librarian – Rieta Weaver

4. Business Arising from Minutes

4.1 Board Binders Update - Lorna purged some pages from the original binder.

5. Reports

5.1 Membership – Lorna read a list of people who have applied for membership in PNHB.

MOVED by Carol Mutton and SECONDED by Margaret Seabrook that the following people be accepted into PNHB membership.CARRIED

Cliff Ballantyne, Brenda Bock, Lucie Bonter, Curtis Bryan, Katherine Carleton, Jill Cobb, Jane Crabtree, Jennifer Croome, Barbara Fowler, Ralph Frederick, George Gillespie, Jackie Manser, Christine Marshall, Judith Powell, Bob Robertson, Katherine Robertson, Barb Robinson, Carolyn Shaughnessy, Gail Sleeman, Beth Stewart, Darlene St. Peter, Bob Pennock, Dave Crossley, Ron Craig, Joe Brown

5.2 Treasurer's Report - Roger Bresee

The treasurer's report was sent out by email. Roger asked for clarification regarding the admission fee and payment for the Halloween event.

5.3 Publicity – Lorna reported that she will meet with Bob Arnold and Carol Mutton to discuss what has been done in the past.

5.4 Fundraising – no report

5.5 Social – Halloween Party Update

A report on the party from Earle Henderson was distributed.

5.6 Grants

Seniors Secretariat Grant was discussed. Bill will look into the purchase of the defibrillator.

5.7 Long Range Planning – The Board should tour the Mount very soon. Lorna will get some dates and times and will send the Board email.

5.8 Conductor Co-Ordinator - Gord Thompson

- Gord reported that this new position is a bit overwhelming. We have had several requests for our bands to provide music, one for a Recreation Expo on October 22nd. We have groups that can do this but need to let the community know that more time is needed to organize.

- Gord is working on the final roster with Harlene. It was suggested that we add a list of the board members and their responsibilities. We use this list to balance the bands and for seating.

- Master classes – The flute master class has been scheduled. Justin and Mark are looking after lower brass and tuba master classes. It is recommended that the classes happen before Christmas.

- On Thursday October 22nd, we will be at Activity Haven to promote our band. Lorna will set up the banner, rack cards, and display material etc. She asked the Publicity Committee, Bob, Lorna and Carol to help.

6. New Business

6.1 Waiver for Home School Student – has been given to our student for insurance purposes

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6.2 May concert beneficiary..... Deferred to November

6.3 December Concert – Holiday Music

It was agreed that each band will do at least one holiday piece of music at the December concert, since members are asking for it. Gord will ensure that each band will do this. Part of the music budget should be earmarked for seasonal music. Lorna suggested that we could earmark some of the Peterborough Community Investment Grant for seasonal music purchases.

6.4 FUNdamentals Request - They would like to play at Party Rock next year.

6.5 Copier for Wednesdays.....Deferred to November.

7. Date of Next Meeting - November 11th, 2015 – 4 pm

8. Adjournment

MOVED by Ruth Mathews that the meeting be adjourned.....CARRIED