

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Minutes
May 11th, 2016

PRESENT: Lorna Verhulst, Cathy Brown-Payne, Margaret Seabrook, Jack Sisson, Bob Arnold, Earle Henderson, Ruth Mathews, Maggie Chambers, Carol Mutton, Cathy Brown-Payne

Ex-Officio: Roger Bresee, Gord Thompson

Recording Secretary: Joan Necoloff

1. Conflict of Interest - none

2. Approval of Minutes of April 13th, 2016

MOVED by Jack Sisson and SECONDED Margaret Seabrook that the minutes of April 13th, 2016 be approved with the deletion of “add a late fee” in Item 4.5CARRIED

3. Conductor Co-Ordinator Report - Gord Thompson

Concert prep is ongoing, the pieces and the order have been decided. The exchange with Bowmanville Band is scheduled for May 29th. Gord will send out information outlining the entire day from 2 pm to 7 pm.

The Conductors appreciate the new music money and they request that the budget be continued.

4. Business Arising from Minutes

4.1 Calendar Dates and Band terms

Sept 2016 – December 2016

- Band will start on Wednesday Sept. 7th and Green Band on Monday Sep. 12th
- Welcome back pot luck – Wednesday, Sept 21st noon
- December concert will be Friday, Dec 2nd
- Band Social Pot Luck Wed Dec 7th – maybe include ensembles

January 2017 – October 2017

- Band will start on Wednesday, Jan. 4th
- Green band start on Monday Jan 9th
- May concert – Friday, May 26th
- Info day for Green Band – Monday, May 29th
- Spring social – not confirmed yet
- Fall social – Friday Oct 28th at Parkway Place

Discussion followed on adding a third winter term next year of 10 weeks, from Jan. 4th to March 8th. Discussion on how conductors and music could be managed. Gord will take this issue to the conductors for their ideas on mini concert, themed concert, pj party, etc. and will report back.

4.2 Drum Kit Tuning – Ruth Mathews

Ruth reported that the drum kit tuning has been done, which took 3 hours. A few people watched.

4.3 Letter to Conductors via Gord – Music Lending

Gord will inform conductors that the board has decided that they will handle each music lending request on an individual basis. Gord will report back after the conductors meeting next week.

4.4 Update on Radio Ads – Carol Mutton and Bob Arnold

Carol pre-distributed the radio ad to the board and read the final ad text. She has confirmed the timeframe and schedule. Start date is May 23rd and a total of 50 slots.

Approval was given to go ahead with this promo.....

4.5 SOCAN FEES - Lorna Verhulst

Lorna reported that Bev Bresee has been looking after this and will continue until June. It was suggested that a board member should look after this.....Deferred to August

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5. Reports

5.1 Treasurer's Report – Roger Bresee

MOVED BY Earl Henderson and SECONDED by Ruth Mathews that PNHB increase the payment to Conductors from \$35 to \$50 for all future board authorized and sponsored events CARRIED

Earle requested that Roger give the Long Range Planning Committee a breakdown of the \$17,000 annual rent paid to Living Hope, which includes the ensemble practices. This is needed for a comparison with the Mount.

5.2 Policies and By-Laws – Carol Mutton and Jack Sisson

(a) Small Ensemble Policy – Jack distributed the final copy of the Small Ensemble Policy and Guidelines – He was commended on a good job.

(b) Carol reviewed the revisions to the Membership Policy. The wording for #9 will be worked on. The final version should go to a lawyer for approval. The Parent Waiver Form and Parent Information Letter have been revised.

(c) Community Respect Policy – Carol reviewed the changes and edits to the final copy as distributed. This will be put on the website.

5.3 Grants Reports – Cathy Brown-Payne

Cathy applied to the City of Peterborough for a \$3000 grant, and the cheque was received on May 19th. It will go into general funds for coaching, rentals, etc. The Ontario grant that we applied for, is still pending.

5.4 Publicity Report – Carol Mutton, Bob Arnold

Report was pre-distributed to the board. Long & McQuaid would like to set up a promo table at the concert. There was a newspaper article when Swing Set played for the Kinsmen.

5.5 Concert Manager – Earle Henderson

Earle reported that he had a meeting with Calvary about custodians for the concert. Food for Kids, Luisa Magalhaes has 100 tickets to sell and would like to speak at the concert. Floor plan and seating plan is done by concert manager.

5.6 Social Committee – Margaret Seabrook

Margaret will call Parkway Place regarding a billing discrepancy to clear it up before signing the next contract. The Exchange Day with Bowmanville Band has been planned and has enough people to participate. Info day for Green Band is all planned.

5.7 Dialogue Committee – Lorna Verhulst, Cathy Brown-Payne, Jack Sisson

Lorna reported almost all the contracts are signed for coaching and conducting. Thank you to Jack and Cathy for all the support. The contracts are the same as last year.

5.8 Long Range Planning: Lorna Verhulst, Jack Sisson, Earle Henderson

Jack reported from the Long Range Planning Committee meetings. There is now no urgency to move from Living Hope, however, this committee is still investigating if there is benefit in moving. They have received definite information on the cost of the lease at the Mount. They are now looking at costs for renovations, etc. based on sketches. The Long Range Planning Committee moved and passed a motion that they recommend to the Board that we consider moving to the Mount, as long as an acceptable business plan and cost analysis be prepared and approved. One option is regarding a person who is putting together an arts hub at the Mount by setting up one big practice room for music groups which we could rent as needed for ensemble use.

6. New Business

6.1 Info Day – Monday June 6th, 9 AM - Mark and Green Band manager is organizing this day.

6.2 Summer Dates – June meeting will be June 8th at Lorna's house, at 11:00 am.

6.3 Ann Millen Request via Kawartha Youth Orchestra

Ann was previously a french horn coach for PNHB and would like permission to request that our members donate any unused instruments to the Youth band. This was agreed.

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6.4 Letter to Members Re Concert - It was agreed that Lorna will send a letter to members asking them to stay until the end of the concert, rather than leaving after they play.

7. Other Business

Scotia McLeod was expecting to sponsor our concert. They will support us ongoing.

8. Date of Next Meeting – Wednesday, June 8th – at Lorna’s Home – 11.00 am

9. Adjournment: MOVED by Earle Henderson that the meeting be adjourned.....CARRIED