

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Minutes
June 8th, 2016

PRESENT: Lorna Verhulst, Cathy Brown-Payne, Margaret Seabrook, Jack Sisson, Bob Arnold, Earle Henderson, Ruth Mathews, Maggie Chambers, Carol Mutton,
Ex-Officio: Roger Bresee, Gord Thompson
Recording Secretary: Joan Necoloff

1. Conflict of Interest - none

2. Approval of Minutes of May 11th and 18th, 2016

MOVED by Margaret Seabrook and SECONDED by Carol Mutton that the minutes of May 11th, 2016, be approved with the following changes: 5.4 change Fundamentals to Swing Set, and 6.6. change first sentence to “Last year we used all of the money from” ..CARRIED

MOVED by Earle Henderson and SECONDED by Maggie Chambers that the minutes of May 18, 2016, be approved with the following changes: Option 1.2 delete the first sentence and Option 1.4 change last sentence to “some ensembles are considering a move to Long and McQuade.....CARRIED

3. Conductor Liaison Report - Gord Thompson

- Continues to monitor bands and sectionals
- Conductor pairing has been decided.
- Will ensure we have enough copies of scores for next year for coaches
- Lakeshore Band exchange was a great success. Thanks to all who helped.
- There will be monthly coaches meetings to improve communication
- **Roster 2016 – 2017** – Gord is working on this over the summer and it will be completed before September. Lorna will send out a note to ask members to inform Gord if they want to move bands.
- Music library - Date has been set of June 8th to update and purge the library. The plan is to do it in one day. If the purged music is unusable it will be destroyed, but any good music could be put on the NH International WebSite or find it another home.
- Mark is offering new theory classes. He will start with grade 1 and then move to grade 2 level. It will be Tuesdays 9 – 10 am, starting in September.
- Gord encouraged board members and conductors to communicate with him, particularly of any decisions or changes before implementation.
- Need volunteers to help set up the percussion section before practices. Lorna will speak to the percussionists and request that they arrive early to help with set up.

Winterlude Proposal - Gord Thompson

Winter term from Jan 5th or March 8th has been approved. Gord feels this term should be meaningful, as people still want to learn. He will work toward having a small concert at the end of the term but is still considering the details. There was discussion on issues of combining the bands every 2 weeks, cancelling sectionals during winter term, music selections for winter term and members changing bands if they want to. Gord will take this to the conductors.

MOVED by Earle Henderson and SECONDED by Ruth Mathews that there will be no sectionals during the winter term, between January 4th and March 8thCARRIED

4. Business Arising from Minutes

4.1 Firefly NHB Request to Borrow PNHB Music - Lorna Verhulst

Firefly NHB previously was the Apsley band, who meets and plays during the summer. Gord is a conductor. There is a request that we lend them 10 pieces of music which will be returned in August. Lorna has approved this request. There was discussion that we give them copies of our music and the original scores stay with our band. There is a copy write issue with us copying our music, which is not covered by our insurance.

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Minutes
June 8th, 2016

4.2 Rental Agreement with Living Hope – Lorna Verhulst

The agreement has been signed. It is the same as last year and there are no issues.

4.3 Confirmation of Winter Term Dates – Jan 4th – March 8th

Lorna will send the membership the dates of the winter term.

5. Reports

5.1 Treasurers Report – Roger Bresee

Financials were pre distributed and included projected numbers for yearend. He submitted a draft policy for collection of dues. There was discussion regarding how much ensembles are allowed to accumulate. Members could question these balances.

MOVED by Carol Mutton and SECONDED by Maggie Chambers that in September Lorna will meet with the ensemble treasurers to talk about limits, give them their balances, review the small ensemble policy, and ensure information is being shared.CARRIED

Roger reviewed a Financial Controls Policy that he submitted for approval. Lorna thanked Roger for his work on this.

MOVED by Maggie Chambers and SECONDED by Jack Sisson that the Financial Controls policy as distributed be approved.....CARRIED

5.2 Policies and By-Laws: Carol and Jack – Membership policy

Section 9: Carol is working on obtaining a lawyer to review our bylaws and membership policy. Also eventually to review other policies, i.e. Conflict of Interest, and Harassment Policy.

MOVED by Carol Mutton and SECONDED by Margaret Seabrook that PNHB approve the Membership policy, as distributed, on an interim basis, until we have a lawyer review it along with our By-laws, if we still want to be able to dismiss with cause.....CARRIED

5.3 Grants Reports – Cathy Brown-Payne

Seniors Grant Update – Cathy distributed copies of the Grant request that we submitted showing the spending envelopes. We applied for \$10,000 and agreed to contribute \$2000.00. They will require a report showing where we spent it. We will receive the total amount in the end.

Federal Grant Update – Lorna has sent all the correspondence as required and the money has been deposited in the bank. We will meet with The Mount and the conductors and decide on which room we will renovate with this money.

5.4 Publicity Report – Carol Mutton, Bob Arnold

A report was pre-distributed. There was a mix-up over Andrew Pyle as an on-going corporate sponsor, however, he received free concert tickets and will continue to be a sponsor. The ensembles do not play during the summer. This committee is reviewing and updating their previous contacts as well as working on new ones.

5.5 Concert Manager Report – Earle Henderson reported the concert dates for next year will be Dec 2nd and May 26th. He will give Calvary Church a deposit cheque for both concerts.

Parkway Banquet Hall is tentatively booked for the Oct 28th social. They will send us an invoice.

Discussion on the spring concert and how much fundraising should be done. Suggestions of holding a separate fundraiser, or possibly raising ticket prices were discussed. It was agreed that we should clarify our position of the concert being a fundraiser or for music only, or for both. **We will revisit the fundraising at intermission issue at next scheduled meeting.....NEXT MTG**

5.6 Social Committee – Margaret Seabrook

Margaret pre-distributed her Social Committee report. She reported that this committee would like to be more involved in the social events and activities and not just looking after the food.

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Minutes
June 8th, 2016

5.7 Update on Concert Dollars – Lorna Verhulst

The concert was very successful and we will gross approx. \$8,000. Luisa sent us a letter of thanks from Food For kids.

MOVED by Ruth Mathews and SECONDED by Earle Henderson that we donate to Food for Kids \$1000.00 from the concert funds.....CARRIED

Thanks to Debbie Duff and her husband for taking photos and recordings of all pieces. We need to assign someone to take pictures at future concerts so as not to miss anything.

6. New Business

6.1 Info Day- everything went well.

6.2 Music Sorting by Rieta – See Item 6.8 - June 8th - Team sorting music at The Mount

6.3 Next steps at The Mount – We need to have a new committee to deal with next steps at The Mount. It was recommended that Dirk Verhulst and Dave Kirk continue on this committee plus Lorna and one other member. Cathy Brown-Payne volunteered to be on this committee.

6.4 Storage Room at The Mount – Renewal of Storage Agreement for 2016 – 2017

MOVED by Ruth Mathews and SECONDED by Cathy Brown-Payne that PNHB renew the storage agreement at The Mount for the same amount of money for 12 months in 2016 – 2017..... CARRIED

6.5 Prospective Board Members Names

Cathy Brown-Payne, Earle Henderson, Ruth Mathews, and Lorna Verhulst need to stand for re-election. Earle will not stand again. Cathy will allow her name to stand for re-election. Lorna and Ruth have not decided as yet. We are looking for names for prospective board members.

6.6 Music Budget

Seniors Grant that we applied for has an envelope for money for music. The conductors are requesting additional money from the grant up to \$2000.

MOVED by Earle Henderson and SECONDED by Carol Mutton that we use \$1000 from the Seniors Grant money for the purchase of more music.....CARRIED

6.9 Request from NHB International via Harlene – Deferred to August

6.10 Beneficiary for the May 2017 Concert – Deferred to August

7. Other Business - Looking Ahead

Date of August Board Meeting - Monday, August 15th, 12:30 pm at Lorna's including lunch

Date of Conductor August Meeting – not set yet

Annual General Meeting Date – deferred - tentatively Sept 28th

8. Adjournment

MOVED by Bob Arnold that the meeting be adjourned.....CARRIED