

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Minutes
August 15, 2016

PRESENT: Lorna Verhulst, Cathy Brown-Payne, Margaret Seabrook, Jack Sisson, Bob Arnold, Earle Henderson, Ruth Mathews, Maggie Chambers, Carol Mutton

Ex-Officio: Roger Bresee, Gord Thompson

Recording Secretary: Joan Necoloff

1. Conflict of Interest - none

2. Approval of Minutes of June 8th, 2016

MOVED by Carol Mutton and SECONDED by Earle Henderson that the minutes of June 8th, 2016, be approved with one deletion in Item #3..... CARRIED

3. Conductor Liaison Report - Gord Thompson

Gord distributed and reviewed his report.

Rosters 2016 – 2017 are set and ready for printing. There are approximately 50 members in Jubilee, 53 in Allegro, 45 in Skylark, and 41 in Odyssey. Green band will be approximately 36.

Update on Winterlude Proposal – This will be an incentive for practicing in Jan and Feb. Approval was given for conductors to plan this event.

MOVED by Carol Mutton and SECONDED by Earle Henderson that we plan Winterlude to be scheduled for March 1st, 2017CARRIED

Music Library Update and Music Sharing- The conductors met and went through the Music Library to update the music. There were 25 envelopes that are not usable, and quite a few that are beyond Odyssey level, which will be kept. There is a lot of good music.

New Sax Coach Proposal – Sean Hully has been recommended. He is very quiet but has excellent skills and experience. Lorna and Gord will interview him with a job description and contract. There is a 30 day clause in the contract if there is a problem.

Discussion followed on coaching emphasis and what coaching is supposed to be. There has to be a balance for learning and there needs to be more discussion on what should be done at sectionals. Gord will meet with the coaches regularly to handle concerns from the members.

Music Budget purchases are underway. The next conductors meeting is Tuesday, Sept 6th.

4. Business Arising from Minutes

4.1 Seniors' Grant Update – Cathy Brown-Payne

Cathy distributed grant applications for City of Peterborough and Seniors Community Grant. The city grant doesn't require specifics for how to spend the money, but the Seniors Grant is very specific for how to spend.

4.2 Federal Grant and The Mount Update – Lorna Verhulst

Lorna reported that the Long Range committee met over the summer. We have received grant money to be used to renovate the Mount. They have looked for available rehearsal rental space at the Mount without signing a lease. Their lawyer wanted to use our grant money for a heating system for the basement but the cost was prohibitive. There was a second meeting with The Mount to explain the grant.

A proposal was sent to The Mount which outlined our room choice as the blue auditorium. The Mounts share is \$15,000 toward heating, acoustics, utilities, etc., plus \$1000 in kind. Our Grant would be \$5000 towards heating, and utilities, and \$20,000 toward getting the room in excellent condition for performances, etc. plus \$4000 in kind.

There is a meeting set up next week which will include the Mount. They know we cannot commit to moving in or signing a contract. The advantage is that we would have another space to rent when needed. Lorna was given the following direction.

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MOVED by Carol Mutton and SECONDED by Earle Henderson that the Board supports Lorna in giving The Mount one more meeting, unless she hears back from them with significant changes or compromises to our present proposal, in which case she will then refuse the meeting and cancel the grant cheque.CARRIED

4.3 Membership Policy Update – Lawyer Recommendations – Carol Mutton

Carol reviewed the lawyer’s letters which suggests that we only have one policy which would include membership, community and harassment policies, and also suggests several amendments to the three policies. They have not yet been posted on the website. Carol will incorporate these changes into the policies but will not make them into one. Discussion followed on copyright infringement and Carol will clarify with the lawyer that our members can make copies of the music that we own.

MOVED by Jack Sisson and SECONDED by Ruth Mathews to accept the policy changes as recommended by the lawyer and incorporate them into our policies.....CARRIED

4.4 Concert Intermission as Fundraising Venue

Discussion on Purpose of Concerts – Most of the concert profits come from the ticket sales. Question of if we want to continue fundraising at intermissions? We could either cut time or allow time. Discussion followed on profit from fundraising. Raffles made \$350, 50/50 made \$200, and silent auction made \$200. It was suggested that we do one more concert without any fundraising.

MOVED by Carol Mutton and SECONDED by Margaret Seabrook that we continue to do 50/50 sales at the December concert and no additional fundraisingCARRIED

4.5 Concert Photographer – Discussion Deferred to October

4.6 PNHB profit from June concert was approximately \$5000 after expenses and Food for Kids donation

4.7 NHB International Request from Harlene

Proposal was submitted to the Board that the board subsidize membership in NHB international. Members can subscribe themselves. It was agreed to deny this request.

4.8 SOCAN – Rieta has contacted them for clarification. As long as we don’t overdue the copying we are okay. Roger volunteered to look after SOCAN from now on.

4.9 Meeting with Ensemble Treasurers

The year end statements show some surpluses for the ensembles. Lorna will meet with the Ensemble treasurers, providing them with statements which show their balances and explain that most are too high.

5. Reports

5.1 Treasurers Report – Roger Bresee

Roger pre-distributed the financials and pointed out that the bank balance includes the reserve account amount, as well as the general funds. There is also some grant money which will be spent, and ensemble balances which will come down. It was recommended we leave our balance as is and don’t invest money right now. Roger reported that we are able to offer more benefits to our members because of the grants. Harlene has sent email regarding this year’s fees and a correction will be made to the amount of the winter term amount.

5.2 Social Committee Update: Margaret Seabrook

Margaret reported that this committee needs new members this year. She will make an announcement after the first practice, recruiting 2 members from each band. September 21, 2016 is Pot Luck at noon. Margaret is away but will have it organized and has enough help for this.

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5.3 Publicity Committee – Carol Mutton and Bob Arnold

Report was pre-distributed. Examiner quotes for recruitment ads and for poster/flyer were presented. We have \$2000 from our grant, for a media blitz and for Christmas concert promo.

MOVED by Ruth Mathews and SECONDED by Bob Arnold that we purchase the ¼ page ad for \$793 for recruitment adsCARRIED

Carol reported that we now have a twitter account which is good for media communication. Bob reported that United Way are planning a big launch for their 75th Anniversary celebration on Tuesday, September 20th and have asked Fundamentals to play between 7:30 and 8:30 AM. Kinsmen were very happy with us after our last concert, and Bob will ask the Shriners again after they complete their move. The Canoe and Paddle are hosting a community fundraising group in October and Bob will follow up.

5.5 Other Reports

Halloween Party – Earle Henderson reported that The Parkway has been booked for Oct 28th .

6. New Business

6.1 Membership Fees - see above discussions

6.2 Waiver of fees for Members in Volunteer Positions

It was agreed that a list of the seven eligible positions who have fees waived be included in the AGM report.

6.3 Charity for May 2017 Concert

Carol has a proposal for the charity funds from the May concert from the Peterborough Breast Assessment Clinic, for a mammogram machine. They must agree to sell 100 tickets for us in order to receive the most money. Roger will send out the details of what has been paid in past years. S Society has also approached us. **Deferred to September**

Bob has spoken to the mental health unit of Peterborough regarding fundraising for a donor appreciation night. Bob will get a formal request**Deferred to September**

6.4 AGM Prep for September 28th, 2016

Lorna noted that reports from all portfolios are required for the AGM Report and she will prepare the highlights of the year. Roger agreed to compile the reports for the AGM document. Notice to members can be sent by email. Maggie will look after this.

6.5 Note to Members for September start-up – Lorna

Lorna will communicate the dates for the Welcome back party, dates for sectionals, note that subsidize fees are available, there are 3 terms now, and the conductor pairings. She will call for nominations for the Board for one opening and four are up for re-election.

Terms are up for Lorna, Earle, Ruth and Cathy. Earle will not stand again and Ruth is undecided. Lorna and Cathy will run again. We have one suggested name for nomination.

7. Date of Next Meeting - September 21st - 4 pm

AGM - Sept 28th, 2016 – 12 Noon

8. Adjournment

MOVED by Bob Arnold that the meeting be adjourned.....CARRIED