



# PETERBOROUGH NEW HORIZONS BANDS

## Movement between Bands during a Term Policy

**Date issued:** August 4 2023

**Purpose:** to maintain good level of competence and good balance of instrumentation in the bands. To regularly inform and make the membership aware that transferring between bands without consulting the conductors can adversely affect the sound and balance. This policy was requested by the conductors.

### Provisions

1. Conductors are to be consulted but all decisions on transferring or joining a band are made by the Board when requested and are the Board's responsibility. See provision three.
2. Regarding transferring
  - a. When wishing to transfer between bands, a member is required to consult with the present and the receiving band conductors. The conductors of both bands have this opportunity to discuss their concerns if the balance of instrumentation is affected. The coaches may also be involved if level of competence is a factor.
  - b. New members who join after the rosters have been made are required to consult with the conductors concerned regarding their level of competence and which band best suites the balance overall, although no audition is required. The coaches may also be involved.
  - c. Current members who return to their previous band after the rosters are made are recommended to consult with the conductors concerned. But if the member wishes to join a different band, he or she is required to consult the conductors concerned. The coaches may also be involved.
3. In the event that the consultation is not to the satisfaction of the member and conductors concerned, each may refer the matter to the Board. It will be responsible for a final decision on the request.
4. Process if transfer is approved and flow of membership roster
  - a. When the conductors and the member agree that transferring between bands or joining a band may occur, the roster coordinator will be notified to update the roster. Updated rosters will be sent as necessary to the Board so that its copies for the membership are kept current.
  - b. The roster coordinator will produce band rosters before both the start of the fall term in September and the winter term in January. He or she will provide copies to the Board to send out to the membership.
5. Adhoc transfers by Conductors
  - a. Conductors may request that an individual transfer or play in more than one band due to insufficient numbers in bands. too many on one instrument, balance, etc. This applies to all movement including from a more advanced band to a lower level.



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- b. They may request the Board to notify the membership on their behalf of instrumentation they want to fill in the bands, inviting interested persons to contact a conductor.
6. The best way to implement the policy is to make people aware of it and why it is important, and then trust that our members will want to cooperate to improve the bands. When the Communications Director sends out the rosters to the membership before the fall and winter terms, he or she will include a message on behalf of the Board that informs people of the policy regarding transfers and joining a band during a term and, most importantly, explains the problems: poor band balance with too few or too many on one instrument, insufficient numbers in the bands, and an individual's level of competence not appropriate to the band level. The message will strongly encourage that a member consult with the conductors concerned when considering movement, affirming that they have the knowledge and ability to decide the best balance of the band

Date Approved: Aug 4, 2023

Signed: *John Togni*  
PNHB President

Signed: *Beverly Mary*  
PNHB Board Secretary

### Revision History:

Date	Description
2023-8-4	Approved at board meeting