

# **Peterborough New Horizons Band**

## **Personnel Committee**

### **Terms of Reference**

#### **Purpose:**

To deal with personnel issues on behalf of the PNHB Board of Directors

#### **Responsibilities:**

- To negotiate contracts with music staff and submit contracts to board for final approval
- To review personnel conflicts and make recommendations to board for resolution.
- To address, on behalf of the board, other personnel issues and concerns that may arise.

#### **Composition:**

Membership shall be as follows:

Board President, Vice-President, Treasurer, and one other board member.

#### **Meeting Schedule**

As needed

#### **Terms of Membership**

One year (renewable)

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