

**PETERBOROUGH NEW HORIZONS BANDS  
BOARD OF DIRECTORS MEETING, FEBRUARY 12, 2020  
AGENDA**

**Present:** John Topic, Jim Chesher, Cathy Brown Payne, Brenda Bock, Lorna Verhulst, Jon Knight (Conductor Report)

**Regrets:** Lorna Devan, Alan Brunger, Angela Con

**1. Conflict of Interest – none reported**

**2. Chair's Remarks**

Welcome to our first real meeting of 2020. Welcome Jon Knights to the meeting to present the conductors' report

The Report of the Social Committee has been added to other business (Item 7.6)

**3. Approval of Minutes of the January 8, 2020, Meeting**

**Jim Hill motioned to accept the minutes of the January 8<sup>th</sup> meeting**

**Cathy Brown-Payne seconded the motion**

**All in Favor**

**Carried**

**4. Conductors' Report**

4.1 Winterlude Schedule

This has been circulated. The Board approved this schedule last year.

Unless there are any changes, this should be sent out to all the members.

9:30 am people can arrive

10:15 – 11 Rehearsal

11- 11:15 am - Break

11:15 – 12 Morning Band Performance

12 – 1 Lunch (Pot Luck organized by Social Committee)

1 – 1:30 Rehearsal

1:30 – 1:45 pm - Break

1:45 – 2:30 – Afternoon Band Performance

Jim Chesher will see to opening up the church. John Topic can do the lock up.

John Topic will send out the information about Winterlude  
Conductors will let the band know the pieces

#### **4.2 Christmas Concert Date and Set up**

In the Board's debriefing in December of the previous Christmas Concert, we pointed out the problem with the lack of seating. Calvary requires a number keeping in mind we have 225 band members who would be sitting, throughout the other bands performances, listening. Set up for 700 required.

John Topic will ask the Concert Managers to follow up on the recommendation for Calvary the Wednesday before the concert

John has looked at the calendar for next year and determined that if we start the Fall Term on Wednesday, September 9, we can have the concert on Friday December 4. That would let us have a potluck on Wednesday, December 9. We would have 14 weeks in the Fall Term, just as we did this year. There would be no conflict with American Thanksgiving.

#### **4.3 Conductor Rotation – discussion**

**4.4 Conductor's Recommendation** – Last Wednesday before our performance - practise at Calvary

Concern – taking all of the percussion equipment over and whether we could leave it there, the quality of sound without the audience,

Jon believes there would be quite a difference to the quality of sound if we could do our practise there

Cost would have to be investigated

4.5 Recommended the need for a percussion teacher

### **5. Treasurer's Report**

#### **5.1 Search for Replacements for Roger Breese and Maggie Chambers**

We have received a reminder from Roger that he wants to step down at the end of the fiscal year. So we need to advertise the two positions.

### **6. Business Arising from the January 8th Meeting**

#### **6.1 Ensemble Treasurers**

The idea here was to see if the treasurers of the ensembles would like to have a common email address so that they could exchange information easier.

John received some replies. Still need to hear from other Ensemble Treasurers.

There was some interest in setting up a common address, but it did not seem to be a major concern for them.

### **6.2 Application Form for Private Lessons**

John circulated a form for feedback. Cathy offered him some suggestions about leaving more room for names as it could be a small group. Discussion about small group fees vs. individual fees

John feels it could be explained when it is sent out. We need to be sure that the coach is qualified. It would be most helpful to know good instructor's names and we hope that people will let us know if they are good or not. We will evaluate the success of this each year.

### **6.3. Application Form for Rebate**

Al and John put this form together. Helpful for Board to decide whether to give a rebate or not. The form was adopted after discussion.

### **6.4 Rhythm Classes**

At our last meeting Angela said she would look into this but she was not in attendance so this was left until a later date.

### **6.5 Spring Concert Beneficiary**

Brenda has been working on this.

Jim asked whether we approach the beneficiaries or do we put it out there for anyone to apply.

He expressed concern that there may be groups that need support we are missing.

It was felt that we should let the members know so that they can suggest groups that may benefit.

**Cathy Brown Payne motioned that we accept the beneficiary of our Spring Concert as the Alzheimer's Society.**

**Jim Hill seconded the motion**

**All in Favor**

**Carried**

### **6.6 Follow-up on Drum Kit for the Sunshine Band**

The Sunshine Band Committee did a great job again this year organizing the trip. It was complicated by the lack of a drum kit at the resort that we could borrow.

The Sunshine Band looked at purchasing an electric drum kit but we did not have a PA System in Panama. So it was not purchased. It was also mentioned that an amp would also be needed.

**Jim Hill motioned to rescind the motion of authorizing the spending of \$600 for an electric drum kit.**

**Brenda Bock seconded the motion.**

**All in Favor**

**Carried**

## **7. Other Business**

### **7.1 Request for LOA and Continuing to Play in Ensembles**

A member is requesting a LOA for the Winter and Spring terms. This is granted.

John has calculated the rebate which would be \$225.

The member has also asked to be allowed to continue playing with Music Lab and Fundamentals while on a LOA.

**Jim Hill motioned to accept the member's request to continue to play in ensembles on a LOA until June 30<sup>th</sup> but this is a one-time only exemption.**

**Brenda Bock seconded the motion.**

**All in Favor**

**Carried**

**Sherri Luff motioned to give the member back the rebate due to him as he will not be attending band.**

**Cathy Brown Payne seconded the motion**

**All in Favor**

**Carried**

### **7.2 Request for Fee Rebate**

A member sent John an email that they would no longer be attending band and asking for a fee rebate. He later followed up with the information requested on the form.

John has calculated the rebate at \$213

**Lorna Verhulst motioned to give the member back the rebate due to him as he will not be attending band.**

**Cathy Brown Payne seconded the motion**

**All in Favor**

**Carried**

### **7.3 New Horizons International Exchange Week**

March 8-14. We have just one person right now who wants to come to Wednesday Band. Harlene Annett is our lead on this. We will need to have copies of the music available and we may want to have lunch with our guest. John will send out a reminder ahead of time. I don't think that there is any cost involved, but we might need to pick up lunch for this person from across the street.

### **7.4 Exchange with Lakeshore NHB**

This is planned for April 5 (Palm Sunday). Dynamics will be the band representing us. Mark Hiscox is preparing the ensemble for the exchange and coordinating with the Lakeshore Band. We have Living Hope booked. Margaret Seabrook is organizing our Social Committee for a potluck after the concert.

We should try to get some of our band members to come to listen.

**Cathy Brown Payne motioned that we pay for the rental of Living Hope for this exchange**

**Lorna Verhulst seconded the motion**

**All in Favor**

**Carried**

### **7.5 Wayne Mutton Request for Help**

After 9 years of doing most of the work on the concert programs, Wayne has asked for some helpers.

Brenda Bock and Tom Bell have offered to help

### **7.6 Report of the Social Committee Circulated.**

A new venue has been organised for April 3<sup>rd</sup> with a catered dinner instead of a pot luck.

Pot Luck meal for the band exchange is being organized.

The Social Committee is moving away from paper and plastics. Living Hope has allowed us to use their dishes for the band exchange.

A CPR Review is in process

### **8.1 Any Other Business**

**Diana Bigg** who received a rebate donated her rebate back

Sherry will send her a thank you card and an official tax receipt

**Gilmour Street Yard Sale** – Judy Carleton has a house there and she suggested that if wanted to do a yard sale for a fundraiser we could use her property. She would not set it up but we could man the tables and play music.

### **9. Date of Next Meeting**

Wednesday, March 11.

### **10. Adjournment - Jim Hill motioned to adjourn the meeting**