

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Minutes
November 8th, 2017

PRESENT: Lorna Verhulst, Cathy Brown-Payne, Ruth Mathews, Carol Mutton, Margaret Seabrook, Lynn Dragomir, John Topic, Bob Orrett, Cliff Ballantyne

Ex Officio: Jon Knights, Roger Bresee

Recording Secretary: Joan Necoloff

1. Conflict of Interest - None

2. Approval of Minutes of October 11th, 2017

MOVED by Margaret Seabrook and SECONDED by Bob Orrett that the minutes of October 11th, 2017 be approved.....CARRIED

Review of AGM Minutes of September 27, 2017

3. Treasurer's Report – Roger Bresee – Report was Pre-distributed

MOVED by John Topic and SECONDED by Cathy Brown-Payne that the financial report for October 2017, be approved as presented.....CARRIED

4. Conductors Update - Jon Knights

Inclement Weather Call - discussion on this procedure and who should make the decision. Lorna will ask Gord if he will do it again this year.

Concert – Order of Bands playing is done – last band will be rotated each time except Green Band.

Survey – Decision was made to have 30 minutes of skills training in sectionals starting in March.

Grants – Discussion on possible uses for the grant money.

- We have large instruments that are not being used. When we buy new ones we should buy plastic instruments which are easier for seniors.

-We need grant money for music in order to build a library. There is some money now for each conductor to buy music.

- considering a pilot theory workshop for Green Band or entire band. With enough money we could do this with everyone. Rhythm is a stumbling block for all bands.

Guest Conductors – We have two clinicians booked for the next two weeks, to conduct each band for most of the practice time. They are Colin Clark and David Lum, both from Toronto, and well recommended. They will have lunch after and discussion with the conductors.

Reduce time of the concert – Discussion that we could eliminate O Canada from the concert which would save 3-4 minutes. It was decided to do that.

Winter Term and Winterlude - Winter term is mid-January to end of February followed by Winterlude. The conductors are okay with the terms as last year. The sectionals will start on March 7th.

5. Business Arising from Minutes

5.1 Website Update – Carol & Cliff

– Positive feedback has been received about the new site

– Cliff has been editing the website and has found some grammar and typo errors, and will pass them onto Norma when finished.

6. New Business

6.1 Survey / Action Plan Committee – Cliff and Bob

Discussion on the length of time needed to complete the Action plan and timing of a follow-up survey. We need a plan for all 5 actions which could take up to 2 years. It was suggested that we wait to do a second survey until Spring 2019 and concentrate on 3 issues.

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Board Actions – some of these are decisions not needing a plan.

1. Webpage – increase awareness more for public
2. Home practice – how to motivate people
3. Length of major concerts - 20% not happy
4. Winter term sectionals - the conductors
5. Raffles, auctions at concerts

Order of Importance was discussed.

- Reinstate Winter term sectionals – number of sectionals did not change throughout the term.
- Home practice could become part of the 30 minutes teaching starting in March. Suggestion that practice tips could be sent out by email once a month. Conductors could also give arguments on home practicing and tips on how to practice.

Bob and Cliff will work on an action plan to present to the Board at the next meeting re: to encourage and educate members regarding benefits and methods of practicing at home.

.....**JANUARY**

6.2 Beneficiary for May 2017 Concert - CMHC has completed and submitted a formal application. They have been waiting for 2 years. Contact person for CMHC is Kerri Davis and John Topic will be our contact person to keep communication going.

MOVED by Carol Mutton and SECONDED by Lynn Dragomir that PNHB approve CMHA in Peterborough as the beneficiary for the May 2017 concert.....CARRIED

6.3 15th Anniversary Celebration – Margaret Seabrook

Margaret pre-distributed her report. She has had brainstorming meetings and also meeting with John Devan. Questions were asked of the board of how big the Board want this to be, and what budget is available for the event. Margaret now has a full committee, and they are working on confirming details, such as the date, costs, location, awards for 15 year members, and dignitaries to be invited, etc. The social committee will come back with their recommendations. Joe Ubelaker will write a song for the band to perform.

6.4 PNHB Equipment Use by Ensembles and Drum Set – Ruth

Ruth reported that ensembles using a drum set for taking out to perform can use the old one. Del has loaned us a drum set for that purpose. No changes for now.

All small bins have been categorized and numbered and in 2 bins which contain the same things. Bin 3 contains things that we only have one of.

6.5 Membership Policy and Waivers – Carol and John

Policy for Subsidization of Band Members' Due was added to the Membership policy as an addendum.

MOVED by Cliff Ballantyne and SECONDED by Bob Topic that the changes to this policy as discussed be approved.....CARRIED

6.6 Letter from Del Manary – Lorna distributed Del's letter which is a review of 2017 financial operations. We need to have a back-up plan for key functions. Lorna suggested that we form a search committee to find members who could act as a treasurer, or other key positions, with the intent of becoming trained. We could have a finance committee reporting to Roger and some of his tasks could be taken on by other people i.e. data entry. Also we could use some help with an investment policy. Roger will give this some thought and give us some ideas that could help.**JANUARY**

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6.7 New Grant Application – Ideas

Applications for the Ontario Seniors Grant and the City of Peterborough Grant need to be submitted by the end of November. A suggestion was made that we use the Senior's grant money for a specialty band and conductor with a different type of music. Further discussion on a theory workshop which is consistent with what the conductors want. Grants cost PNHB about \$1000 + expenses. Cathy will put a proposal together and consult with the conductors, etc. and work on something.

Discussion on whether or not we should do the Senior's grant at this time. City of Peterborough grant will be submitted. It will allow us to use it for rent, and operating expenses.

7. Reports

New format – Reports to be pre-distributed before meetings and questions or clarifications can be discussed at the meeting. No concerns with the distributed reports.

MOVED by Carol Mutton and SECONDED by Lynn Dragomir that all reports be accepted as submitted.....CARRIED

8. Date of Next Meeting - January 10th, 2018

9. Adjournment

MOVED by Cliff Ballantyne that the meeting be adjourned.....CARRIED