

PETERBOROUGH NEW HORIZONS BAND
Board of Directors Minutes
May 9th, 2018

PRESENT: Lorna Verhulst, Cathy Brown-Payne, Carol Mutton, Margaret Seabrook, Lynn Dragomir, John Topic, Cliff Ballantyne, Ruth Mathews

Ex Officio: Jon Knights

Regrets: Roger Bresee, Bob Orrett

Recording Secretary: Joan Necoloff

1. Conflict of Interest - None

2. Approval of Minutes of April 11, 2018

MOVED by Lynn Dragomir and SECONDED by Carol Mutton that the minutes of April 11th, 2018 be approved.....CARRIED

3. Conductor's Report – Jon Knights - Reviewed the pre-distributed report.

Conductor Responsibility List was distributed and is the same as last year with a few changes. Gord will look after "theory" under sectionals.

Theory Delivery Plan - Conductors have an action plan. At the beginning of sectionals there will be 30 minutes of theory and technique. Gord will be responsible for the theory focusing on 2 or 3 concepts. Coaches will be given instructions before sectionals to know what to teach.

Technique Delivery Plan - Odyssey will buy a new book "Technique and Musicianship" and Skylark will continue to use Accent on Achievement 3. Jubilee and Allegro will keep the AOA books but also do some custom learning. Lorna will be forwarding a message to the membership with this plan for next year.

Photocopying will continue as is. We need someone to update the PNHB music library on excel software, since it hasn't been done for 2 years.

4. Treasurer's Report – Pre- Distributed Report

MOVED by Carol Mutton and SECONDED by Margaret Seabrook that we approve the payment of \$1,820.00 for the insurance premium.CARRIED

5. Other Reports

Community Outreach - John Topic reported that possibly 30 people from the Interlink Choir will come to the concert. We will rope off a section for them. They have 100 tickets to sell.

Social Committee - Thank you to Margaret Seabrook and her Committee for a fabulous year end party. Margaret reported that the party ran a deficit of \$570. The social committee will have a role in the band Exchange Day and Info Day. They will work with Gord and Lynn for numbers, etc.

MOVED by Cliff Ballantyne and SECONDED by Lynn Dragomir that PNHB will cover the amount of the loss for the year end party.....CARRIED

MOVED by Margaret Seabrook and SECONDED by Lynn Dragomir that we give Personal Touch four complementary tickets to our June concert as a thank you for helping us so much with our year end party.....CARRIED

Public Relations - Carol Mutton has sent James Burrett a thank you and gift card for looking after the email server. She has sent a media release out about the party and information day.

Radio Commercial – a video and script was distributed for a 30 second ad leading up to info day. Board gave feedback on the ad and discussion followed on content. It will be running a total of 24 times. Carol will make the edits and resend.

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Green Band Update – Lynn Dragomir reported that information day is getting organized, invites have been sent out, and we will know which instruments are needed by September. We have more instruments now from the Summit Place project and also ten music stands we could rent to the Green Band. We cannot sell the instruments as they were purchased from grant money.

MOVED by Cathy Brown-Payne and SECONDED by John Topic that we allow our music stands to be rented to any member who wants one for \$10 per year. We will target the Green Band.....CARRIED

6. Business Arising

6.1 Assistant for Roger – Maggie Chambers has agreed to take on all the tasks on the list, which does not include handling the insurance.

6.2 Theory Update – Sal’s proposal has been put on hold until the new theory and technique program is in place.

6.4 Media Package - Carol Mutton This is a work in progress and there is nothing to show now.

6.5 PCVS Storage – The problem with the storage is the stairs, but everything else is good; price, space, accessibility. If we need to move, a volunteer would be needed to search for a new location. Maybe a separate spot could be found for instruments only. Note: Lorna has signed the rental contract with PCVS for another year.

6.6 Contract’s Update – Lorna reported that all the contracts have been signed. Everything stayed the same as last year.

6.7 Concert Manager - Earle Henderson has agreed to be concert manager.

6.8 Update on Band Reps for Music – Rieta has not left her position as yet as she wants to help the new reps. She will step back after August. Each band has a rep to look after the music.

7. New Business

7.1 Dates for Next Year

The start and end dates for next year need to be set, in order to work out fees for next year.

Sept 5th /18 - Regular Band Starts

Nov 28th /18 – Last week 1st term

Nov 30th /18 - Christmas concert

Jan 3rd /19 – Green Band starts

Jan 9th /19 – Regular Band starts

Feb 27th /19 - Last week of term

Mar 6th /19 – Regular band starts

May 29th /19 - Last week 2nd term

May 31/19 - Spring Concert

June 3rd /19 - Info Day

Subject to confirmation at Calvary Church. Earle will do this.

7.2 Sectional Schedule for 2018 – 2019 – Need input from John **Deferred**

7.3 Concert Dates - Nov. 30, 2018 & May 31, 2019

7.4 Info Day Planning – June 4, 2018 – Lynn has looked after treats, sent letters and/or phone calls to everyone who is interested. Earle will help set up the band room. Mark will have people to demonstrate. Suggestion was made that Mark do his top 10 reasons to join Green Band again.

7.5 Instrument Rental Form and Inventory of Instruments Available from PNH

See Green Band Update – Item #5 Ruth Mathews and Cathy Brown-Payne reported that we will have a rental instrument list and rental forms ready for info day and the instruments will be on display. People could take them home right away. All low brass instruments will be free for Green Band people for one year i.e. tuba, baritone, bassoon, and trombone. Other instruments will be

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\$25 per month but no payment for Dec, June, July or August. Current Green Band members will need to rent for next year. Rental of stands are available to Green Band first and then others. Ruth will have an instrument list available for Lorna.

MOVED by Ruth Mathews and SECONDED by Cathy Brown-Payne that the seven low brass instruments be available to only Green BandCARRIED

7.6 City of Peterborough Community Grant – Cathy Brown– Payne and some PNHB reps are going to a Grant seminar on June 5th, 2018 at Sir Sanford. City of Peterborough has given us a grant of \$3000 for expenses. Lorna is receiving an award for Community Betterment.

7.7 Green Band Info Day – Monday June 4th – Planning & Organization – Lynn Dragomir will ask for help if needed.

7.8 Bowmanville Exchange Sunday June 3rd, 2018 – We are hosting Bowmanville here.

7.9 BOD 2018 – 2019 Lorna asked who are staying or leaving the Board. Cliff and John, Bob, and Margaret are staying and Carol, Lynn, Ruth, and Lorna are leaving. Cathy is undecided. We have four vacancies and possibly five. The Board will start looking for new members.

7.10 Music Budget for 2018 – 2019 - Rieta will update the music list. Conductors like to purchase music in the summer so are asking for their budget.

7.11 Update on Music Collection and Year End Sorting - Mary Chesher will be our contact person for PCVS.

8. Other Business

8.1 New Initiatives for 2018 – 2019 – We will need input for future grant applications as well as conductor input. We should be thinking about other grants for new projects.

8.2 Possible Grant Application Initiatives – We need new and different ideas to keep the band fresh, and to pull us together as a group. Suggestions were master classes, guest conductors, trip to Toronto to visit other bands. Applications are due in September and we should be taking advantage of the grants.

8.3 Procedure for Members re: Moving Bands - Mark is doing the rosters and the conductors will communicate with him. Any member can request a move through Mark.

9. Date of Next Meeting – August 8th, 2018 – Lunch at Lorna’s house.

10. Adjournment

MOVED by Cliff Ballantyne that the meeting be adjourned.....CARRIED